



**Texas Court Clerks Association
2010 Annual Business Meeting
Southlake Hilton Hotel
October 5, 2010
8:00 a.m.
Southlake, Texas**

I. Call to Order – President Shona Bohon

The meeting was called to order by President Shona Bohon, Midland at 8:05 AM.

II. Board Member Roll Call and Certification of a Quorum – Rhonda Kuehn

There were 140 members present.

Board Members Present:

Shona Bohon, Midland
Tammy Odom, Sweeny
David Preciado, Arlington
Rhonda Kuehn, Brenham
Jennifer Sullivan, Sealy
Julie Kubeczka, Alvin
Elaine Brown, Katy
Pat Riffel, Pearland
Lisa Howard, Hurst
Melissa Pace, Haltom City
Kimberly Kierce, Richardson
Rene Mendiola, Corpus Christi
Edna Boykins, Center
Kathy Collie, Gonzales
Jeanne Wilson, Big Spring
Phyllis Mathison, Bastrop

Conference Delegates Absent:

Laura Alsina, Southlake
Jodi Bolton, Southlake
Michelle Combs, Deer Park
Stephanie Golhke, Trophy Club
Latrice Johnson, Coppell
Wanda Kelly, Shenandoah
Howard Lafleur, Houston
Sean Leonard, Southlake
Crystal Maddalena, Southlake
Robert Marin, San Marcos
Manuela Martin, Italy
Lea Ness, Hutto
William Rumuly, Fort Worth
Barbara Shannon, Leander
Malia Sheldon, Woodway

Rebecca Vinson, North Richland Hills
Amber Welch, Trenton
Kristin White, Southlake
Sharon Wilson, Westlake

III. Roberts Rules Presentation – Hilda Cuthbertson

Hilda Cuthbertson, Bryan gave a presentation on Robert's Rules.

IV. Reports of Officers

A. Approval of Minutes 2009 Annual Business Meeting – Rhonda Kuehn

Tracie Glaeser, Lewisville, moved to accept the 2009 Annual Business Meeting minutes as presented. Sue Kennedy, Corinth, seconded. The motion carried.

B. Treasurer's Report – David Preciado – See Report.

David Preciado, Arlington reported total assets of \$159,751.48.

Hilda Cuthbertson, Bryan, moved to accept the Treasurer's Report as accepted. Tracie Glaeser, Lewisville, seconded. The motion carried.

C. Certification Program Financial Report – Elaine Brown – See Report.

Elaine Brown, Katy reported total assets of \$57,890.65.

Hilda Cuthbertson, Bryan, moved to accept the Certification Program Financial Report as presented. Tracie Glaeser, Lewisville, seconded. The motion carried.

V. Committee Reports

A. Bylaws Committee – Jennifer Sullivan – See Report.

B. Nominations Committee – Elaine Brown – See Report.

Elaine Brown, Katy reported that Wanda Kelly, Shenandoah, and Shelli Masterson, Irving, withdrew their names from the ballot.

C. 2010 Annual Meeting Committee – Leah Huff – See Report.

D. 2011 Annual Meeting Committee – Suzy Seitzler – See Report.

E. Publications Committee – Jennifer Sullivan – See Report.

\$1933.00 was the total cost for *The Scribe*.

F. Education and Certification Committee – Tracie Glaeser – See Report.

G. Membership Committee – Lisa Howard – See Report.

There are currently 941 regular members and 19 sustaining members.

H. TML Report – Tammy Odom – See Report.

I. Public Relations Committee – Melissa Pace – See Report.

J. Chapter Steering Committee – Pat Riffel – See Report.

K. Website Committee – Julie Kubeczka – See Report.

L. Merchandise Committee – Kathy Collie – See Report.

M. Legislative Committee – Phyllis Mathison – See Report.

N. Historian – Lisa Howard – See Report.

O. Internal Audit Committee – Michelle Chewning – See Report.

VI. 2012 Conference Bid Presentations

Elaine Brown, Katy, made a bid presentation for the 2012 Annual Conference in Galveston. Sue Kennedy, Corinth, moved to approve Galveston as the 2012 Annual Conference site by acclamation. Sharon George, Longview, seconded. The motion carried.

VII. 2013 Conference Bid Presentations

Fred Garcia, San Antonio, made a bid presentation for the 2013 Annual Conference in San Antonio. Elaine Brown, Katy, moved to approve San Antonio as the 2013 Annual Conference site by acclamation. Sue Kennedy, Corinth, seconded. The motion carried.

VIII. Old Business

There were no items to discuss under Old Business.

VIII. New Business

A. Presentation of Proposed Bylaw Changes

A presentation of the proposed bylaws was given by Jennifer Sullivan.

B. Consideration of and Vote on Proposed Bylaw Changes

#1 – Allows for future ability for members to vote by mail or electronically.

131 For 2 Opposed 1 Abstention

#2 – Adds Merchandise Committee

137 For 0 Opposed 1 Abstention

#3 – Clarifies education committees role regarding the Certification Program

137 For 1 Opposed 0 Abstentions

#4 – Redefines the awards program

138 For 1 Opposed 0 Abstentions

#5 – Changes fiscal year to January thru December

132 For 5 Opposed 1 Abstention

Julie Kubeczka, Alvin, moved to destroy the ballots. Tammy Odom, Sweeny, seconded. The motion carried.

C. Adoption of 2010/2011 TCCA Budget

Phyllis Mathison, Bastrop, moved to adopt the 16 month budget. Hilda Cuthbertson, Bryan, seconded. The motion carried.

D. Adoption of 2010/2011 Certification Program Budget

Julie Kubeczka, Alvin, moved to adopt the 16 month budget. Edna Boykins, Center, seconded. The motion carried.

E. Election of President

The nominee for President was Tammy Odom, Sweeny. Shona Bohon, Midland, opened nominations from the floor.

Tracie Glaeser, Lewisville, moved to accept the nominations by acclamation. Michelle Sanchez, Big Spring, seconded. The motion passed.

139 For 0 Opposed 1 Abstention

Tammy Odom, Sweeny, was elected as the 2011-2012 President.

Julie Kubeczka, Alvin, moved to destroy the ballots. Pat Riffel, Pearland, seconded. The motion carried.

F. Election of Secretary

The nominee for Secretary was Rhonda Kuehn, Brenham. Shona Bohon, Midland, opened nominations from the floor.

Phyllis Mathison, Bastrop, moved to accept the nominations by acclamation. Mary Escovedo, Andrews, seconded. The motion passed.

139 For 0 Opposed 1 Abstention

Rhonda Kuehn, Brenham, was elected as the 2011-2012 Secretary.

G. Election of Directors at Large

Nominees for Director At Large were Lesa Keith, Justin; Jennifer Bozorgnia, Kennedale; Tina Taylor, Angleton; Constance White, Burleson; Teresa Borcik, Abilene; Sue Kennedy, Corinth; Julie Kubeczka, Alvin. Shona Bohon, Midland, opened nominations from the floor.

Belinda DelaPena, Coppell, nominated Rosie Caballero, Coppell, from the floor.

Tracie Glaeser, Lewisville, moved to cease nominations. Delena Franklin, Allen, seconded. The motion carried.

Julie Kubeczka, Alvin, moved that those candidates nominated for Director at Large be allowed to cast their vote on a blank piece of paper. Jennifer Huhn, Pearland, seconded.

Julie Kubeczka, Alvin, moved to amend the original motion that only those candidates that did not receive a ballot be allowed to cast their vote on a blank piece of paper. Tracie Glaeser, Lewisville, seconded. The motion carried.

Lesla Keith, Justin; Julie Kubeczka, Alvin; and Constance White, Burleson were elected as 2011-2012 Directors at Large.

Julie Kubeczka, Alvin, moved to destroy the ballots. Tammy Odom, Sweeny, seconded. The motion carried.

H. 2012 and 2013 Annual Conference Site Selection

2012 – See Item #VI

2013 – See Item #VII

I. Introduction of TCCA Scholarship Applicants – Pat Riffel

Pat Riffel introduced the scholarship applicants.

J. Presentation of Certificates to Outgoing Board Members – Misti Martin

Misti Martin presented certificates to the outgoing board members.

IX. Chapter Reports

Phyllis Mathison, Bastrop, moved to accept the chapter reports by acclamation. Melissa Pace, Haltom City, seconded. The motion carried.

A. Central Texas Chapter – Phyllis Mathison

B. Gulf Coast Chapter – Tammy Odom

C. Freedom Trail Chapter – Kathy Collie

D. North Texas Chapter - Kimberly Kierce

E. Northeast Texas Chapter - Edna Boykins

F. Panhandle Chapter – Sheila Gillilan

G. South Texas Chapter – Rene Mendiola

H. West Texas Chapter – Jeanne Wilson

X. Adjournment

Edna Boykins, Center, moved to adjourn the meeting. Phyllis Mathison, Bastrop, seconded. The motion carried. The meeting was adjourned at 12:05pm.

Submitted and filed this 11th day of October, 2011.

*Rhonda Kuehn, Secretary
Texas Court Clerks Association*